

UNIVERSITY OF NEBRASKA-LINCOLN
Office of University Services
Purchasing Department
1700 "Y" Street
Lincoln, Nebraska 68588-0645

September 28, 2009

Quotation Number 958570

REQUEST FOR QUOTATION

For

Sale/Disposal of Surplus Property
Native Sandhill Meadow Hay

The University of Nebraska-Lincoln is requesting proposals subject to information contained in this Request for Quotation, Proposal Pages(s) and General Conditions attached from qualified Bidders for the sale and disposal of surplus property. Bidders have the opportunity to submit their proposals by facsimile or via mail. Proposals are due no later than **Monday, November 2, 2009**. Proposals received after this date will not be considered for award. Information contained in all proposals will be open for public inspection after the University has had the opportunity to evaluate all proposals. The property listed is University owned and is surplus to the needs of the University of Nebraska. Bidders are requested to submit a proposal, which is directly responsive to the items, conditions, and other information contained in this Request for Quotation. Surplus item(s) must be removed from University property prior to **Monday, February 1, 2009**.

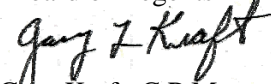
All property herein is offered "AS-IS-WHERE-IS" without warranty or guarantee as to quality, character, condition, weight, size, or kind, and no claim will be considered for allowances or adjustment based upon failure of the property to correspond with the standard expected. The University of Nebraska-Lincoln reserves the right to alter this listing, to take from, or add to this listing. Prospective Bidders are therefore **CAUTIONED TO INSPECT THE PROPERTY OFFERED PRIOR TO SUBMITTING A PROPOSAL**, as failure to inspect will not constitute grounds for relief, or for the withdrawal of a bid proposal after the opening date.

The University of Nebraska reserves the right to reject any or all proposals, wholly or in part, to waive any technicalities, informalities, or irregularities in any proposal which does not materially affect the integrity or effectiveness of the competitive bid process; and unless otherwise specified by the Bidder on their proposal, to accept any item or group of items in the proposal. The University of Nebraska further reserves the right to analyze proposals in detail, and to award contracts which, in the exercise of reasonable discretion, the University determines to be in its best interest.

To review other "Bidding Opportunities/Quotation Opportunities" at UNL, please reference our web site at <http://purchasing.unl.edu>.

University of Nebraska-Lincoln

Board of Regents



Gary Kraft, C.P.M.

Director of Purchasing

PROPOSAL TO
University of Nebraska
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Native Sandhill Meadow Hay

I/we, the undersigned, having carefully examined the surplus property for sale, and fully understanding the information provided in the Request for Quotation, this Proposal Page(s), and General Conditions, hereby propose the prices indicated below.

It is further understood and agreed that time of essence in this contract. I/we agree to complete the removal of the surplus item(s) from University property no later than the date stipulated in the Invitation and Information to Bidders and General Conditions.

For viewing locations and specific information about the hay contact Andy Applegarth (308) 544-6430. All other questions concerning this proposal can be directed to Carl Hutchison, Buyer, (402) 472-2218.

I/we agree to remove the surplus item(s) no later than _____

(Date)

Receipt of Addenda – Numbered _____ through _____ acknowledged

NAME

SIGNATURE

DATE

ADDRESS

PHONE

FAX NUMBER

CITY

STATE

ZIP

SALES TAX EXEMPTION #

PROPOSAL TO
University of Nebraska
For
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<u>ITEM#</u>	<u>DESCRIPTION</u>	<u>BID PER BALE PRICE:</u>
1.	500 large round bales of native sandhill meadow hay, twine tied, approximately 1,200 pounds per bale Minimum asking price \$36 per bale Number of bales _____	Bid per bale \$ _____

UNIVERSITY OF NEBRASKA-LINCOLN
GENERAL CONDITIONS

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1. The University of Nebraska reserves the right to reject any or all bids, wholly or in part, to waive any technicalities, informalities, or irregularities in any bid proposal which does not materially affect the integrity or effectiveness of the competitive bid process; and unless otherwise specified by the Bidder on their bid proposal, to accept any item or group of items in the bid proposal. The University of Nebraska further reserves the right to analyze bid proposals in detail, and to award contracts which, in the exercise of reasonable discretion, the University determines to be in its best interest. The University of Nebraska reserves the right to alter this listing, to take from, or add to this listing.
2. Telegraphic or facsimile modification: Any Bidder may modify their proposal by telegraphic or facsimile communication at any time prior to the scheduled closing time for receipt of proposals, provided that such communication is received by UNL prior to the closing time, and UNL is satisfied that a written confirmation of the telegraphic or facsimile modification with the signature of the Bidder was mailed prior to the bid closing time. The communication shall not reveal proposal price, but should provide additions, subtractions, and any other modifications to the proposal while not disclosing final prices or terms of the proposal to UNL until the proposal is opened.
3. All property herein is offered "AS-IS-WHERE-IS" without warranty or guarantee as to quality, character, condition, weight, size, or kind, and no claim will be considered for allowances or adjustment based upon failure of the property to correspond with the standard expected. Prospective Bidders are therefore **CAUTIONED TO INSPECT THE PROPERTY OFFERED PRIOR TO SUBMITTING A PROPOSAL**, as failure to inspect will not constitute grounds for relief, or for the withdrawal of a bid proposal after the opening date.
4. The Bidder agrees that, if their bid is accepted, they will make full payment for, and remove the property at their own expense within the time specified, and that property shall not be removed until full payment therefore is made. **Payment must be in the form of a Certified Check, Cashier's Check, or Money Order made payable to the University of Nebraska.** When applicable, sales tax (the current percentage) will be added to the bid price and collected unless the successful Bidder has a current Tax Exemption form and provides the Tax Exemption Number. The successful Bidder further agrees to reimburse the University for any damage to University property caused by their removal operations. It is also expressly understood and agreed that the property shall be held at the sole risk of the successful Bidder and that the University shall not be responsible, after bids are opened and award made to the successful Bidder, for any storage charges or for loss of the property or damage thereto by fire, theft, or other causes. The University of Nebraska shall further not be responsible for any or all possible accidents and/or injuries after the sale of the property due to the removal of the property or the property itself.
5. If the successful Bidder fails to pay for and/or remove the property within the time specified, the University reserves the right, upon written notice to the successful Bidder, to sell or otherwise dispose of the property and to consider the deposit submitted by the successful Bidder forfeited to the University of Nebraska as liquidated damages. If the property is resold by the successful Bidder prior to the expiration of the time allotted for removal, the successful Bidder will in no way be released from full compliance with the terms and conditions of the sale.

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6. During the performances of purchasing goods or services as stipulated in this Invitation to Bidders, the Bidder agrees that the concern represented will comply with the provision of Executive Order 11246 as amended, and all rules, regulations and relevant orders of the Secretary of Labor, and will incorporate by reference in each contract and in each order which is within the scope of the regulations within the clause relating to Equal Opportunity contained in 41 CFR Sec. 60-1.4 the clause relating to Employment of the Handicapped contained in 41 CFR 60-741.4, and the clause relating to the disabled and Vietnam Era Veterans Readjustment Assistance, 41 CFR Part 50-250.3. The concern further certifies to comply with all existing federal and state legislation prohibiting discrimination in all phases of its performances and agrees that it does not and will not maintain or provide for its employees any segregated facilities at any of its establishments, and that it does not and will not permit its employees to perform their services at any location, under its control, where segregated facilities are maintained.
8. Equal Opportunity in Procurement and Contracts:
The University of Nebraska recognizes the importance of a strong culturally diverse business community and the positive impact that successful businesses have upon the people of the State of Nebraska. The University of Nebraska assumes a leadership role in actions that will provide business opportunities for all businesses in the State of Nebraska.

Accordingly, the University of Nebraska reaffirms its policy of providing equal opportunity to small business enterprises and to minority, disadvantaged and women owned business enterprises in all aspects of the University's procurement and contracting activities. This includes procurement of or contracts for operational supplies and equipment, construction projects and materials, service contracts and lease agreements. It is also the University's policy that any person or business seeking the opportunity to do business with the University shall not be discriminated against on the basis of race, color, religion, sex, national or ethnic origin, age, disability, marital status, or veteran status. The University of Nebraska conducts its procurement and contracting activities in a manner designed to prevent unlawful discrimination. University policies are consistent with applicable state and federal laws and regulations prohibiting unlawful discrimination.

SPECIAL INSTRUCTIONS

We ask that you either fax your proposal to the University of Nebraska, Inventory Department. Fax (402) 472-2246, ATTN: Becky Hastings or return proposals via mail referencing the quotation number on the outside of the envelope.

RETURN PROPOSALS TO: University of Nebraska-Lincoln
Inventory Department
1700 Y Street
PO Box 880606
Lincoln, NE 68588-0606
Quote #958570