



How to Buy Electrical Supplies:

The University of Nebraska-Lincoln has established a prime vendor contract with **Crescent Electric Co.** for electrical supplies as a result of a competitive bid process. All electrical items are available at contracted pricing along with free shipping and delivery.

PLEASE NOTE: This contract was developed for primary use by University departments that have their own maintenance staff. If you are not a routine user of electrical supplies but occasionally need to purchase these types of items, you **must** contact Lonnie Honeycutt 472-6307, **prior** to making your purchase.

PRICING:

Items are priced on a percent mark-up over vendor's cost basis.

ORDERING:

Authorized customers can order via telephone 476-2712 or by stopping by the Crescent Electric Supply store located at 540 Westgate Blvd. When placing orders in person or over the telephone, clearly identify yourself and the University department the purchase is being made for. Let Crescent know this is a purchase for the University and you would like our contract pricing applied.

University Purchasing cards can be used for this contract.

RETURNS/CREDITS:

Contact Jim Fertig 476-2712 regarding return items. Be sure to have your order/invoice number and item number of product ready. Items should be returned within 30 days (in original packaging).

WEBSITE: www.cesco.com

CONTACT INFORMATION:

Crescent Electric Supply Co. Representative: Jim Fertig, Ph: 476-2712, Fax: 476-2718

Email: jfert@cesco.com

University Contact: Lonnie Honeycutt; Ph: 402-472-6307, Fax: 402-472-2246,

E-Mail lhoneycutt1@unl.edu

Description	Vendor	Bid/Quote #	Contract Period
Electrical Supplies	Crescent Electric Supply Co.	9714	October 1, 2003 – 2006 with 2 one year extensions.