

How to Buy Light Bulbs and Ballasts:



The University of Nebraska-Lincoln has established a prime vendor contract with **Voss Lighting Co.** for incandescent, fluorescent, specialty light bulbs and ballasts as a result of a competitive bid process. Voss Lighting Co. offices and warehouse is located at 5200 South 16th Street, Lincoln, NE 68512.

PLEASE NOTE: This contract was developed for primary use by University departments that routinely purchase and replace their own light bulbs. If your department does not routinely purchase and replace light bulbs, you **must** contact the Facilities Department, **prior** to making any purchase for assistance with these items.

PRICING:

Items are priced on a fixed UNL annual contract price.

ORDERING:

You can phone in your order 328-2283 and go to their warehouse located at 5200 South 16th Street, Lincoln, NE for items to be picked-up that day or phone in your order for delivery the next business day. When placing orders, clearly identify yourself and the University department you are placing the order for. Let Voss Lighting Co. know this is a purchase for the University of Nebraska and you would like our contract pricing applied. There will be no charges assessed for deliveries.

Warehouse hours are 8:00 a.m. – 5:00 p.m. Monday thru Friday.

University Purchasing cards can be used for this contract.

RETURNS / CREDITS: Contact John Widhalm for returns/credits cell 402-416-4051. Be sure to have your order/invoice number and the item number of product ready. Items should be returned within 30 days of purchasing – in original packaging.

CONTACT INFORMATION:

Voss Lighting Co. Representative: John Widhalm, Cell: 402-416-4051.

E-Mail johnwidhalm@vosslighting.com

University Contact: Lonnie Honeycutt, Ph: 402-427-6307, Fax 402-472-246

E-Mail lhoneycutt1@unl.edu

Description	Vendor	Bid/Quote #	Contract Period
Light Bulbs (incandescent & fluorescent) and ballasts	Voss Lighting Co.	#11006	December 1, 2006 November 30, 2009 (two one year renewal options)